

Federation seminar
27 February 2013 – Leeds, The Queens Hotel

**NATIONAL
HOUSING
FEDERATION**

Joining papers



JOINING INSTRUCTIONS

The information provided in this document will help you plan your journey and ensure you get the most out of your time at the event. Please bring these instructions with you on the day, along with your confirmation letter, as they will help you to have a smooth arrival.

VENUE DETAILS

The Queens Hotel

City Square
Leeds
LS1 1PJ

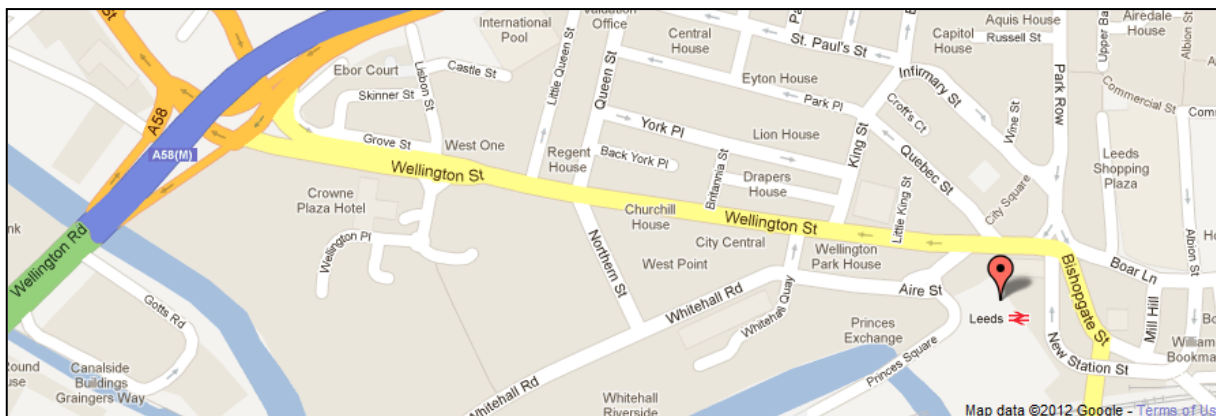
Tel: **0113 243 1323**

web : www.qhotels.co.uk/hotels/the-queens-leeds-yorkshire.aspx

TRAVEL DETAILS

Full location details can be found at:

<http://www.qhotels.co.uk/hotels/the-queens-leeds-yorkshire/how-to-find-us.aspx>



BY RAIL:

The hotel is adjacent to Leeds railway station.

BY BUS

Buses to Leeds Bus and Coach Station and many other areas are from Boar Lane, just a 2 minute walk from the hotel.

BY ROAD:

From the south

M621, M1 and M62 motorways follow the signs to Leeds city centre and train station, along Neville Street towards City Square. Pass under the railway bridge and at the traffic lights, take a left into the slip road in front of the hotel.

From the north

Take any main A road into Leeds and then follow signs for the train station which leads you round the city centre loop road. At the top of Neville Street, at the traffic lights, take a left into the slip road in front of The Queens. Chargeable valet parking is available for residential guests.

Using a Sat Nav

The sat nav postcode that gets you closest to the hotel is LS1 4DY. Once you are on Little Neville Street proceed straight ahead underneath the railway bridge and stay in the left hand lane. Proceed through two

sets of traffic lights and after the second set take a sharp left turn into the lay by at the front of the The Queens hotel.

Parking:

Limited chargeable valet parking is available for residential guests only.

For non-residential guests there are a number of public car parks near the hotel. Please visit <https://www.ncp.co.uk/leeds?city=Leeds> and <http://www.q-park.co.uk/parking/leeds/q-park-criterion-place> for further details.

ACCOMMODATION

Accommodation in nearby hotels can be booked by using the following websites: www.lastminute.com, www.expedia.com and www.laterooms.com

CONFERENCE REGISTRATION

Seminar registration will be held outside the Pateley Room on the ground floor, where you will be issued with your delegate pack. Please wear your name badge at all times. Refreshments will be served during registration.

Housing people with dementia seminar:

Conference registration will take place from **09:00am** to **09:50am**.

Engaging with health seminar:

Conference registration will take place from **13:00pm** to **13:45pm**.

MESSAGES FOR DELEGATES

If your organisation needs to reach you at the event, the contact details are as follows:

c/o National Housing Federation

The Queens Hotel

City Square

Leeds

LS1 1PJ

Tel: 0113 243 1323

We are unable to convey any messages personally. Therefore, please restrict messages to emergencies only.

CONFERENCE FEE

Your fee includes a delegate pack and refreshments as detailed in the programme. Lunch will be provided if you are attending both the dementia AND health seminars.

SPECIAL REQUIREMENTS

If you need wheelchair access or if you have any special requirements, please contact the Business Sales and Support Team on **020 7067 1066**. The Federation is unable to provide care assistance but carers can attend free of charge.

We look forward to seeing you at the event. Please contact us on **020 7067 1066**, or visit our website www.housing.org.uk/events, should you require further assistance or information.